

SCHOOL DISTRICT OF THE
CITY OF HAZEL PARK
COUNTY OF OAKLAND AND STATE OF MICHIGAN
REGULAR MEETING

CALL TO ORDER

The Regular Meeting of the Hazel Park Board of Education was held at the Ford School Administration Office on November 18, 2013, and was called to order by President LaForme at 7:30 p.m.

ROLL CALL

Members Present: LaForme, Nagy, C. Hemple, Hammonds, Cook, S. Hemple, Polowski
Members Absent: None
Others Present: André, Barlow, Berger, Meisinger, Stefanski, Watripont, Paterson

INVOCATION

The Invocation was delivered by Mr. James Meisinger, Superintendent, and was followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Moved by Mr. Nagy, supported by Mrs. Polowski, that the Agenda be approved as written.

Discussion

None

Roll Call Vote

Yeas: Nagy, Polowski, C. Hemple, Hammonds, Cook, S. Hemple, LaForme
Nays: None

AUDIT OF THE BILLS

Moved by Mr. Hemple, supported by Mrs. Hammonds, that the Bills dated November 11, 2013, be approved as follows: Capital Projects Funds – \$723,269.51; Special Revenue Funds – \$107,694.98; General Fund – \$1,876,887.59; Total Expenditures – \$2,707,852.08.

Discussion

None

Roll Call Vote

Yeas: C. Hemple, Hammonds, Nagy, Cook, S. Hemple, Polowski, LaForme
Nays: None

SPECIAL ORDER OF BUSINESS

1. Students of the Month – Secondary
 - a) Habiblah Jimoh (8th Grade) - Hazel Park Junior High School
 - b) Dennis Veres (12th Grade) - Hazel Park High School

Superintendent Meisinger introduced each student, commented on their individual achievements and goals, and presented them with a certificate of achievement. He also asked family and friends of each student to stand and be recognized.

CONSENT AGENDA

1. Approval of Minutes – to be approved as written
 - a) October 21, 2013, Regular Meeting, Special Meeting and Closed Sessions
2. Note of Appreciation – to be received and filed
 - a) Robert Roberts - Acknowledged the expression of sympathy from the Teacher Board of Education at the time of his mother's death (Wynn VanderBecke).
3. Conference Reports – to be received and filed
 - a) **Emily Avendt**, Psychologist at Edison MAX, attended the “Michigan Association of School Psychologists Fall Conference” on October 28 – 29, 2013, in Lansing. (Conference report submitted - Title 2, Part A funds)
 - b) **Jennifer Barrett-Benson**, Psychologist at Edison MAX, attended “The Art and Writing Socio-emotional Goals” conference on October 14, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
 - c) **Celeste Bens**, Teacher at Breakfast Club, attended the “School Wide Approach for Building a Caring Community” conference on September 27, 2013, at Flat Rock Community Center. (Conference report submitted - Title 2, Part A funds)
 - d) **Katherine Byerly**, Social Worker at Edison MAX, attended “The Art and Writing Socio-emotional Goals” conference on October 14, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
 - e) **Katherine Byerly**, Social Worker at Edison MAX, attended the “Ethics” conference on October 23, 2013, Ann Arbor. (Conference report submitted - Title 2, Part A funds)
 - f) **Elizabeth Conlon**, Teacher at Hoover Elementary School, attended the “District Accreditation/SIT Meeting/Work Session” conference on October 29, 2013, at the Hazel Park Schools Administration Building. (Conference report submitted - Title 2, Part A funds)

- g) **E. Yvonne Emllet**, Teacher at Webster Elementary School, attended the “Sex Ed Supervisors: School-Based HIV/SID and Pregnancy Prevention Grant” conference on October 17, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
- h) **Toby Gordon**, Teacher at Hazel Park High School, attended the “AdvancEd Fall Conference” on November 4 – 5, 2013, in Lansing. (Conference report submitted - Title 2, Part A funds)
- i) **Janet Langtry**, Counselor at Hazel Park Junior High School, attended the “Guide for Bullying Prevention” conference on September 27, 2013, in Flat Rock. (Conference report submitted - Title 2, Part A funds)
- j) **Janet Langtry**, Counselor at Hazel Park Junior High School, attended the “Epidemic of Entitlement” conference on October 17, 2013, at Perspectives. (Conference report submitted - Title 2, Part A funds)
- k) **Janet Langtry**, Counselor at Hazel Park Junior High School, attended the “Conflict Management in Special Education” conference on October 29, 2013, at Oakland Mediation Center. (Conference report submitted - Title 2, Part A funds)
- l) **Andrea Lanivich**, Teacher at Advantage, attended the “Michigan Council of Teachers of English” conference on October 3 – 4, 2013, in Lansing. (Conference report submitted - Title 2, Part A funds)
- m) **Jennifer Monterosso**, Teacher at United Oaks Elementary School, attended the “Positive Behavior Intervention Support – The Next Step – Implementation” conference on September 18, 2013, at United Oaks Elementary School. (Conference report submitted - Title 2, Part A funds)
- n) **Jennifer Monterosso**, Teacher at United Oaks Elementary School, attended the “NCA District Meeting” on September 24, 2013, at the Hazel Park Schools Administration Building. (Conference report submitted - Title 2, Part A funds)
- o) **Corri Nastasi**, Teacher at Hoover Elementary School, attended the “AdvancEd Fall Conference” on November 4 – 5, 2013, in Lansing. (Conference report submitted - Title 2, Part A funds)
- p) **Angelika Parente**, Teacher at Webb Elementary Schools, attended the “Foundations of Emergent Writing for Students with Moderate to Significant Disabilities” conference on October 7, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
- q) **Ksymena Ratynski**, Psychologist at Jardon School, attended the “Ethics and Law Update for school ” conference on October 18, 2013, at Macomb ISD. (Conference report submitted - Title 2, Part A funds)

- r) **Robert Roberts**, Teacher at Webster Elementary School, attended the “Google Spreadsheets and Forms in the Classroom” conference on October 22, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
 - s) **Erin Roddis**, Psychologist at Edison MAX, attended the “The Art and Writing Socio-emotional Goals” conference on October 14, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
 - t) **Linda Rogers**, Teacher at Hazel Park High School, attended the “AdvancEd Fall Conference” on November 5, 2013, in Lansing. (Conference report submitted - Title 2, Part A funds)
 - u) **Kelly Sims**, Teacher at Webster Elementary School, attended the “Anti-Bullying” conference on September 27, 2013, in Flat Rock. (Conference report submitted - Title 2, Part A funds)
 - v) **Pamela Sparks**, Teacher at Hazel Park High School, attended the “Great Lakes Discovery Cruise” conference on October 18, 2013, at the St. Clair Metro Park Nature Center. (Conference report submitted - Title 2, Part A funds)
 - w) **Beth Street**, Occupational Therapist at Edison MAX, Jardon and Webb Elementary School, attended the “Foundations of Emergent Writing for Moderate to Significant Disabilities” conference on October 7, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
 - x) **Karen Tylenda**, Psychologist at Webster Elementary School and Hazel Park Junior High School, attended the “Ethics and Law Update for school ” conference on October 18, 2013, at Macomb ISD. (Conference report submitted - Title 2, Part A funds)
 - y) **Patrick Voisine**, Teacher at Webb Elementary School, attended the “Google Spreadsheets and Forms in the Classroom” conference on October 22, 2013, at Oakland ISD. (Conference report submitted - Title 2, Part A funds)
4. Monthly Budgetary and Financial Report – To Be Received and Filed

Moved by Mr. Hemple, supported by Mr. Nagy, that the Board of Education approve the consent agenda as presented.

Roll Call Vote

Yeas: C. Hemple, Nagy, Hammonds, Cook, S. Hemple, Polowski, LaForme

Nays: None

PUBLIC DISCUSSION - (Limited to items listed under “Unfinished Business” and “New Business”)

No Participants

UNFINISHED BUSINESS

None

NEW BUSINESS

1. 2012/2013 Audit – to be received and filed

- *Annual Financial Report with Supplemental Information for the year ending June 30, 2013*
- *Communication with those Charged with Governances and Comments and Recommendations for the year ending June 30, 2013*

Mr. Steven Watripont, Director of Business Services, referenced the Audit packet that was sent to the Board of Education Members prior to the November Regular Board Meeting, which consisted of the *Annual Financial Report with Supplemental Information for the year ending June 30, 2013*; and *Communication with those Charged with Governances and Comments and Recommendations for the year ending June 30, 2013*. The 2012/2013 Audit has been filed with the state.

Mr. Hemple, Board Secretary, discussed Public Act 621 of 1978 with Mr. Watripont regarding the 2012/2013 Audit. Mr. Watripont stated that the District exceeded the approved budget by approximately \$336,000.00, much of that amount was due to the number of employees that elected to take the severance incentive. Mr. Watripont stated that without his knowledge the state eliminated approximately forty students Full-Time Equivalent's (FTE) from the District's funding. Mr. Watripont indicated that since most of the lost FTE funding was from the vendor programs the District will be recovering those funds during the school year.

Moved Mrs. Polowski, supported by Mr. Hemple, that the 2012/2013 Audit be received and filed.

Discussion

Mrs. LaForme, Board President, commended Mr. Watripont and his Business Department on having the audit submitted punctually, despite the department being understaffed.

Roll Call Vote

Yeas: Polowski, Mr. Hemple, Nagy, Hammonds, Cook, S. Hemple, LaForme
Nays: None

2. Administrative Contract Recommendations

Mr. James Meisinger, Superintendent, recommended to the Board of Education to approve the following administrators for a one-year, non-tenure contract.

Consistent with the HPASA Master Agreement and/or past practice, the following administrators are recommended for one-year, non-tenure contracts:

- | | | |
|--------------------|---|-----------------------------------|
| a) Leslie Baker | - | Principal, Elementary |
| b) Judith Dowbenko | - | Principal, Special Education |
| c) Michelle Krause | - | Supervisor, Special Education |
| d) Don Vogt | - | Principal, Hazel Park High School |

Moved by Mr. Hemple, supported by Mrs. Polowski, that the Board of Education approve the above administrators for a one-year, non-tenure contract.

Discussion

None

Roll Call Vote

Yeas: C. Hemple, Polowski, Nagy, Hammonds, Cook, S. Hemple, LaForme

Nays: None

3. IUOE – Local 324 (Secretarial Union) Personnel Recommendation

- a) Rochelle Tassie – Hire Date August 26, 2013

Mr. James Meisinger, Superintendent, recommends Rochelle Tassie to be hired to fill the secretarial vacancy at Jardon School, with a hire date of August 26, 2013. He stated that the position is fully reimbursed through special education funds.

Moved by Mr. Nagy, supported by Mrs. Hammonds, that the Board of Education approve the hiring of the IUOE Personnel, with a hire date of November 19, 2013, as agreed.

Discussion

Mrs. Laura LaForme, Board President, stated that Rochelle Tassie's hire date will be November 19, 2013.

Roll Call Vote

Yeas: Nagy, Hammonds, C. Hemple, Cook, S. Hemple, Polowski, LaForme

Nays: None

4. Appointment of Attorney

- a) Giarmarco, Mullins & Horton, P.C., Labor Counsel

Mr. Steven Watripont, Director of Business Services, recommends that the Board of Education retain the services of Giarmarco, Mullins & Horton, P.C., where Thomas W. H. Barlow, Attorney, is currently associated with, for the remaining 2013 calendar year.

Moved by Mr. Nagy, support by Mrs. Polowski, that the Board of Education retain the services of Giarmarco, Mullins & Horton, P.C., for the remaining of 2013 calendar year.

Discussion

None

Roll Call Vote

Yeas: Nagy, Polowski, C. Hemple, Hammonds, Cook, S. Hemple, LaForme

Nays: None

5. Promise Zone Update

Ms. Kayla Roney, Promise Zone Executive Director, informed the Board of Education on Promise Zone events. Recently the Hazel Park City Council proclaimed the month of January to the Hazel Park Promise Zone. There will be a fundraising event on Saturday, February 8, 2014 at the Hazel Park Raceway called *Race to College*. This event will headline Congressman Sander Levin and Oakland County Executive L. Brooks Paterson, the evening also includes dinner and a silent auction. The Hazel Park Promise Zone has been awarded a \$60,000 grant from the Michigan College Access Network; these funds will be used primarily to offer workshops/programs to students of all ages to become familiar with the idea of attending college. This grant also supports the Positive Approach to Student Success (PASS) Program that offers tutoring to Hazel Park High School students. Recently she and Hazel Park High School College Advisor, Julie Tashjian, accompanied forty students to the University of Michigan and Eastern Michigan University for a campus tour. Ms. Roney stated she is hopeful that there will be additional college tours throughout the school year. Hazel Park High School participated in the third annual Michigan College Access Network's College Application Week; this event was cover by the Oakland Press and Daily Tribune.

Ms. Roney officially introduced Julie Tashjian, Hazel Park High School Promise Zone College Advisor, to the Board of Education and Administration. She stated that Julie is also an alumni of Michigan State University. Julie thanked the Board of Education and Administration for giving her the opportunity to serve the District students as their college advisor.

6. Holiday Basket Kick-Off

Mrs. Sherri Polowski, Board Trustee, reported that applications for Holiday Baskets will be taken now through December 4, 2013 at all Hazel Park Schools, the Administration Building and the Hazel Park Memorial Library. Donations are greatly appreciated. The drop off sites are at all Hazel Park Schools, Hazel Park Memorial Library, Hazel Park Fire Department, Hazel Park City Hall, and Fairy Tale Flowers.

For those interested in volunteering, the Holiday Basket Committee will be packing baskets on Friday, December 13, in the Webb Elementary School Gym starting at 8:00 a.m., everyone is welcome to come and enjoy packing the Holiday Baskets. The baskets will be picked up on Saturday, December 14, from 9:00 a.m. – 11:00 a.m.

7. Hazel Park Youth Assistance – Donation

Mr. James Meisinger, Superintendent, recommended to the Board of Education to donate \$1000.00 to aid in the support of the Hazel Park Youth Assistance.

Moved by Mrs. Polowski, supported by Mr. Cook, that the Board of Education approve the \$1000.00 donation to the Hazel Park Youth Assistance, as recommended.

Discussion

None

Roll Call Vote

Yeas: Polowski, Cook, Nagy, C. Hemple, Hammonds, S. Hemple, LaForme

Nays: None

RECOGNITION/COMMENDATION

1. The **Hazel Park "Viking" Marching Band** closed out its 2013 competition season with the highest score in ten years! Receiving a 71.45 at Woodhaven High School, the clouds broke letting the sun shine down on what would be truly an emotional performance. Everyone left it all on the field and for that won the caption, Best General Effect in Flight III. Unfortunately, last weeks score combined with this past weeks high, would not be enough to qualify for State Finals. Edged out by three tenths of a point (0.3) the "Viking" Marching Band will have to set its sights on next year while taking with them hard learned, life lessons of adversity, resiliency, class and character; knowing that feeling after they stepped off the field, can never be stripped from their hearts.

Congratulations Hazel Park "Viking" Marching Band and to all involved.

2. Congratulations to the **Hazel Park High School Varsity Volleyball Team** and Coach **Sue Stuef** for winning the District Championships on Friday, November 8, 2013. The first Volleyball District Championship in the last 22 years! Way to GO!
3. Judy Dowbenko, Principal of Jardon, would like to thank the **Jardon staff** for another terrific Fun Night Dance. It was one of our biggest events, the comments and excitement on the student's faces the next day really said it all! Thank you Jardon staff for giving of your time and dedicating to the effort in making a fun event for the students. Providing these opportunities is what sets us apart and places us at the "top of the ladder" at providing the very BEST in Post High programming.

Many, Many Thanks!

PUBLIC DISCUSSION

1. Nancy Anderson
1521 E Granet
Hazel Park - Mrs. Anderson spoke on behalf of the Senior All Night Party. The committee will be having a Garden Fresh Salsa fundraiser beginning December 4 – 11, 2013. There will be a second Firekeepers Casino trip on February 8, 2014, from 2:00 p.m. – 10:00 p.m. Please contact the Senior All Night Party committee for additional information.

2. Janet Roberts
Hazel Park Resident
and District Employee - Expressed her view regarding donating to the Hazel Park Youth Assistance.

4. Steve Morton and
Eric Brodsky
Hazel Park
High School
Teachers - Thanked the community and district for their continued support in building a strong partnership with the Hazel Park Youth Assistance Program. Hazel Park Lions Club and Hazel Park Youth Assistance will be hosting an upcoming event; *Lunch with Santa* on December 14, from 12:30 – 2:00 p.m. The cost of \$5.00 includes lunch, crafts and gifts.

BOARD MEMBER AND ADMINISTRATION COMMENTS

1. Charles Hemple
Board Secretary - Mr. Charles Hemple, inquired about the District hiring a new varsity football coach. Mr. James Gordon, High School Assistant Principal, stated that the position has been posted and there are seven applicants. Mr. Hemple requested that the posting be placed on the District web site.

2. Sue Hemple
Board Trustee - Mrs. Sue Hemple, Board Trustee, extended a Happy Thanksgiving.

ADJOURNMENT

Moved and supported that the meeting be adjourned at 8:16 p.m.

Unanimous approval.

Respectfully submitted,

Charles E. Hemple, Secretary
Hazel Park Board of Education